



The Imperial Court of Toronto

Box 46, 552 Church Street, Toronto, Ontario M4Y 2H0

Serving our Community since 1987...and loving every minute!

The Imperial Court of Toronto (TICOT) Event Proposal Form

This form is to be filled out completely, signed by all parties concerned and returned to the Executive at least 4-6 weeks before the event. The event must be ratified by the Executive.

Once ratified, a copy will be returned to the Event Producer.

All event advertising must be sent to the Social Convenor to be approved.

At least one copy must be available at the event. All net proceeds from all TICOT sanctioned events are to be distributed evenly among the Charity/Charities of Choice for the current reign

Name of Event			
Event Date:		Start Time:	
Venue/Location:		End Time:	
Description of Event:			
TICOT supplies:			
Venue/Location supplies:		Show Donation:	
Additional Notes:			

	Event Producer	Venue Rep	TICOT Rep
Name (please print)	_____	_____	_____
Signature	_____	_____	_____
Contact Information	_____	_____	_____
Date	_____	_____	_____

Please make all cheques/money orders payable to: TICOT Social Society Inc.

For Executive Use Only		Form updated February 5, 2009		Version 1.0
Received Date	Approved/Rejected	Date	Exec. Member(s) assigned to Event	